

**Regional Water Authority
INTEGRATED REGIONAL WATER MANAGEMENT PLANNING
PROGRAM MEETING SUMMARY**

August 13, 2008

1:00 pm

**Regional Water Authority
5620 Birdcage Street, Suite 110
Citrus Heights, CA**

1. AGENDA REVIEW

In attendance: Brian Martin, PCWA; Craig Cross, DWR; Bob Churchill, CHWD; Warren Jung, SSWD; Ed Formosa, SSWD; Jim Peifer, City of Sacramento; Mick Klasson, consultant to SAFCA; Elizabeth Betancourt, EID; Keith Wallace, MWH; Darrell Eck, SCWA; Rob Roscoe, SSWD; John Woodling, RWA; Rob Swartz, RWA.

2. STATUS REPORT

- **Budget Update**

The program budget is included as **Attachment 1**. Program credits total \$444,258.32 and debits total \$309,884.61, leaving a balance of \$134,373.71.

3. PROP 84 UPDATE

- **Coordination with CABY**

John Woodling and Rob Swartz met with Katie Burdick, CABY Executive Director, on July 21st. Options for improving the level of coordination between the lower and upper watershed served by our respective IRWMPs were discussed. RWA and CABY representatives will meet again on September 3rd for additional discussion.

- **Sacramento River Region Coordination Meeting**

Representatives from 9 of the 10 currently identified IRWMP entities in the Sacramento River hydrologic region met in Sacramento on July 28th. Rob Swartz represented the American River Basin IRWMP. The group shared information that they had on the status of their IRWMPs, Prop 50 grants, and discussed which groups were interested in pursuing planning grants from Prop 84. None of the participants felt that they were in a position to discuss their Prop 84 implementation grant needs. The group agreed to meet again on September 24th. At that meeting, the plan is to invite a grant program representative from DWR to discuss the latest information on Prop 84.

- **Senate Bill X2 1**

SBX2 1 is a recently revised bill that includes appropriations and some criteria for a Prop 84 implementation grant program. If passed and signed, the bill authorizes \$100 million for Prop 84

implementation grants and \$47 million for planning grants, local groundwater grants, and CALFED scientific research grants. Staff will continue tracking this bill and any bills that include appropriations from Prop 84.

4. ARB IRWMP UPDATE STATUS

- **Review Scope of Work for ARB IRWMP Update**

Action: Authorize commencing with scope of work to update IRWMP

and authorize staff to take necessary actions to contract with

Montgomery Watson Harza to complete IRWMP update tasks to be

funded through Prop 50 planning grant.

Keith Wallace presented an overall scope of work to complete an IRWMP update (**Attachment 2**). The update is estimated at \$355,096 and includes the funding of \$126,349 from the existing Corps of Engineers agreement, \$93,608 from a contract between MWH and Sacramento County Water Agency. The remaining funds of \$135,139 was proposed to come from an existing Prop 50 planning grant awarded to RWA by DWR. Currently, the planning grant only identifies \$46,264 for the IRWMP [NOTE: staff reported this number at about \$60K during the meeting, but has since confirmed the lower amount], so use of the grant would involve amending the grant agreement to use funds identified for development of the Water Accounting Framework. The committee was concerned that without the WAF being completed, this could result in a shortage of funds for that effort. Staff agreed to bring more information about the grant budget status to the committee in September.

The meeting did not include a quorum, so official action could not be taken on the on the action. Representatives from SSWD, City of Sacramento, PCWA, CHWD, and EID did authorize staff to proceed with steps to develop a sole-source contract for MWH to complete the work. Staff will follow-up with remaining project committee members to obtain a majority approval to proceed with the action. Staff will not execute any task orders with MWH in excess of the amount currently identified in the existing planning grant pending further discussion and action by the committee.

5. OTHER ITEMS

No other items were discussed.

6. ACTION ITEMS/NEXT MEETING

- Staff will follow-up with committee members to seek a majority approval to proceed with the action in Item 4 above.
- Staff will request sole source justification to execute a task order with MWH from the RWA Board.
- Staff will bring back to the committee additional planning grant and project budget information to discuss the source of funds for an MWH task order.

Attachment 1

Integrated Regional Water Management Planning Program Budget
as of August 1, 2008

Credits

ARBCA Phase II Rebate	\$ 11,758.32
Phase 1 Assessments	\$ 151,500.00
Phase 2 Assessments	\$ 111,000.00
FY07 Assessment	<u>\$ 170,000.00</u>
	\$ 444,258.32

Debits

RWA Staff	\$ 53,580.00
Legal Staff	\$ 13,803.29
Audits/Other Direct Costs	\$ 2,501.32
USACE Cost Share	<u>\$ 240,000.00</u>
	\$ 309,884.61

Balance

\$ 134,373.71

ARB IRWMP UPDATE SCOPE OF WORK

The following includes a discussion on the history of the development of the American River Basin Integrated Regional Water Management Plan (ARB IRWMP) and a Scope of Work required to complete an update of the ARB IRWMP. It includes a summary of each task and an estimated schedule and budget to complete each task.

A. BACKGROUND

In April 2004, members of the Regional Water Authority (RWA) began the process of developing an Integrated Regional Water Management Plan (IRWMP) in conjunction with several ancillary work elements. The IRWMP was known to be an important component in the procurement of Proposition 50 (Prop. 50), Implementation Grant (Implementation Grant) funds. The required components of the IRWMP (Guidelines) were to be determined by the California Department of Water Resources (DWR), as it was the entity responsible for distributing the Implementation Grant funds.

Initial IRWMP efforts were funded via a partnership between RWA and the U.S. Army Corps of Engineers (USACE). The USACE contribution to the IRWMP was to be approximately \$1,950,000 distributed over the period of five-years. RWA's "local" match of approximately \$650,000 would bring the total over \$2,600,000. At the time of contract formulation with the USACE, DWR had yet to release the Guidelines for the IRWMP, but the IRWMP Participants (Participants) believed it was necessary to begin IRWMP development in order to position themselves for Implementation Grant funds. Shortly after the partnership with the USACE began, it became clear that obtaining all \$2,600,000 would be difficult, due to Federal funding constraints. To make up for the funding shortfall, in mid-2005, RWA pursued a Prop. 50 Planning Grant (Planning Grant). RWA was successful and received a \$500,000 Planning Grant. RWA was anticipating to use these funds to complete the IRWMP by late 2006.

After the Planning Grant Application was submitted, DWR released its IRWMP Guidelines and the Proposal Solicitation Package (PSP) for the Implementation Grant. The PSP outlined the requirements and schedule for the Implementation Grant Application Process. The application process was to be two "Steps," Step 1 and Step 2. The Step 1 application was due in Fall 2005 and did not require a fully completed IRWMP to be eligible for the Implementation Grant. RWA submitted the Step 1 Implementation Grant Application with a Draft IRWMP and a schedule for completion.

During the same time period the Freeport Regional Water Authority (FRWA), which is comprised of the Sacramento County Water Agency (SCWA), and the East Bay Municipal Utility District (EBMUD), began the process of developing a Functional Equivalent Document (FED) to the IRWMP for the areas of Sacramento County south of the American River. An FED was an accepted substitute for an IRWMP at the time of the Step 1 application process. Similar to RWA, FRWA had submitted and Implementation Grant Application in late 2005. FRWA's planning document (the FED) was adopted when it was submitted as part of the application. Shortly after the submittal of the grant application, SCWA planned to contract with MWH to assist in the update of the FED, with a target date of late 2006.

In early 2006, as part of its Implementation Grant Application review process, DWR notified both RWA and FRWA that they were eligible to proceed to Step 2 of the Implementation Grant Application Process only if they merged their planning regions. DWR also made it clear that an IRWMP was the preferred planning document and that it should be completed and adopted prior to submittal of the Step 2 Application – which was due in late May 2006. RWA and FRWA agreed that it was appropriate to merge planning efforts and by March 2006, the revised planning boundary had been approved by DWR.

The short timeline made it difficult for RWA and FRWA to work out a detailed funding agreement that specified how to utilize RWA's USACE and Prop. 50 Planning Grant funds versus FRWA's funds. Therefore, SCWA agreed to appropriate \$200,000 from the MWH contract to completion of the ARB IRWMP. The document was completed in time to submit the Step 2 Implementation Grant Application, which led to \$25,000,000 being awarded to the region in late 2006.

When the ARB IRMWP document was adopted in June 2006, participating agencies had planned on the IRWMP to be a living document to be updated as needed. With the passage of Prop. 84 in November 2006, it became clear that revised IRWMP would necessitate a revision to the ARB IRWMP. While DWR has still not released draft revised IRWMP guidelines, enough information and feedback has been received to scope out the work effort. It is anticipated that Prop. 84 Implementation Grants will be available sometime in Fiscal Year (FY) 2009/10. With this in mind, it is appropriate to begin the process of updating the ARB IRWMP. The USACE, SCWA, and RWA Prop. 50 Planning Grant funds are available to complete the update.

B. SCOPE OF WORK

The following detailed scope of work (SOW) describes the specific tasks MWH will complete as part of the 2008/09 ARB IRWMP Update. A schedule for each task is provided below, but a detailed schedule for the entire effort is included in **Table 1**. A level of effort and budget estimate is provided in **Table 2**. A funding source has also been identified for each task in the budget estimate. Tasks 1 – 3 are requirements of MWH's contract with the USACE, therefore all are funded by the USACE, as shown in **Table 2**. Tasks 4 – 6 are not currently under contract however, a portion of the USACE and SCWA contract funds may be used to support the tasks. As shown in **Table 2**, it is proposed that the RWA Prop. 50 Planning Grant support the unfunded portion of Tasks 4 – 6.

C. SCOPE OF WORK ASSUMPTIONS

- The schedule is based on a Notice to Proceed date of September 1, 2008 and is subject to change, based on the direction provided by the ARB IRWMP Management Committee.
- The ARB IRWMP update process will abide by the ARB IRWMP Governance Structure outlined in **Attachment A**.
- Draft documents will be introduced during Planning Committee Meetings and provided for review via email to all Planning Committee members immediately following the meeting.
- The response period for providing comments on draft documents will be two weeks, unless otherwise specified. Comments will be provided to MWH via email.
- In the event of conflicting comments from Planning Committee members, the Management Committee will be responsible for resolving the conflict.
- Final documents will be completed within two week of receipt of comments, presented during the Planning Committee Meetings, and emailed to all Planning Committee members immediately following the meeting, unless directed otherwise.

TASK 1: ARB IRWMP Meetings

MWH will provide assistance for and attend up to 12 ARB IRWMP Meetings. Meetings include both ARB IRWMP Planning Committee Meetings and management meetings between RWA and the

USACE. The purpose of the Planning Committee meetings is to provide a venue for the ARB IRWMP Participants to be informed of, provide input to, and comment on the components of the ARB IRWMP update process. The Planning Committee is also responsible for providing recommendations to the IRWMP Management Committee. The purpose of the management meetings is to inform the USACE on the status of work performed to date and the next steps.

Deliverable(s):

- Meeting assistance, as needed, may include: presentation materials, agenda and meeting minute preparation, or other coordination activities.

Schedule:

- Meetings to take place monthly or as required by RWA – July 31, 2009.

Not-to-Exceed Budget: \$27,351

Funding Sources:

USACE: \$27,351

SCWA: \$0

RWA Prop. 50 Planning Grant: \$0

TASK 2: Partnerships Memo Development

Subtask 2.1 – Develop Potential Partnerships Memo:

The objective of this task is to identify partnership opportunities with neighboring IRWM Planning Groups (Planning Groups). Information will be gathered for as many as three neighboring Planning Groups (ARB IRWMP Management Committee will determine which Planning Groups). This memorandum will summarize the information gathered and highlight potential reasons to partner and potential reasons not to partner with an adjacent Planning Groups.

Subtask 2.2 – Develop Partnership Strategy Memo:

This subtask will develop a strategy for creating partnerships with those groups identified in the investigation conducted in Subtask 2.1. The strategy will also include a recommended method of partnership such as, a formal partnership (i.e. Memorandum of Agreement (MOA) or Memorandum of Understanding (MOU)) or an informal partnership. Partnerships will help demonstrate to DWR that the ARB IRWM Planning Group is adequately coordinating with other Planning Groups.

Deliverable(s):

- Memorandum that identifies potential partnerships – Draft and Final (1 electronic copy).
- Memorandum that develops a strategy for partnering with, as many as, three Planning Groups– Draft and Final (1 electronic copy, 5 hard copies).

Schedule:

- Memorandum that identifies potential partnerships; Draft – September 10, 2008; Final – October 8, 2008.
- Memorandum that creates as many as two partnerships with Planning Groups; Draft – November 12, 2008; Final – December 10, 2008.

Not-to-Exceed Budget: \$22,996

Funding Sources:

USACE: \$22,996

SCWA: \$0

RWA Prop. 50 Planning Grant: \$0

TASK 3: Policy Development

Subtask 3.1 – Develop Policy for Project/Program Inclusion:

This subtask will develop policy for incorporation of new projects/programs into the ARB IRWMP. This policy will also include the ARB IRWMP “Prioritization Process” which will determine how projects/programs are ranked.

Subtask 3.2 – Develop Policy for IRWMP Updates:

This subtask will develop policy that will outline the process for how the ARB IRWMP will be updated and what conditions trigger the need for an update. This policy will also identify a mechanism for funding the updates.

Deliverable(s):

- Policy for project/program inclusion – Draft and Final (1 electronic copy, 25 hard copies).
- Policy for ARB IRWMP Updates – Draft and Final (1 electronic copy, 25 hard copies).

Schedule:

- Policy for project/program inclusion; Draft – October 8, 2008; Final – November 12, 2008.
- Policy for ARB IRWMP Updates; Draft – October 8, 2008; Final – November 12, 2008.

Not-to-Exceed Budget: \$12,178

Funding Sources:

USACE: \$12,178

SCWA: \$0

RWA Prop. 50 Planning Grant: \$0

TASK 4: Revisions to ARB IRWMP Projects/Programs Database

Subtask 4.1 – Update Projects/Programs:

This subtask includes the creation of a digital project/program form and a help file for the project/program database. These items will help streamline the input of new projects/programs. This subtask also includes the input of as many as 40 new projects/programs and the revisions to as many as 40 existing projects/programs.

Subtask 4.2 – Evaluation of Projects/Programs:

This subtask will evaluate as many as 40 new projects/programs that have been included into the database through the use of the ARB IRWMP “Prioritization Process.” This process, used during the development of the 2006 ARB IRMWP, examines which ARB IRWMP criterion have been met by each

project/program and determines the project/program's rank. The criterion will be updated to reflect the proposed new requirements of the Prop. 84 Guidelines that were presented in May 2008. Each of the existing projects/programs (176) will be re-evaluated to reflect the criterion change.

Deliverable(s):

- Revised "Prioritization Process" criterion – Draft and Final (1 electronic copy, 25 hard copies)
- Prioritized project/program list – Draft and Final (1 electronic copy, 25 hard copies).
- Digital project/program form – Draft and Final (1 electronic copy).
- Help File – Draft and Final (1 electronic copy).

Schedule:

- Revised "Prioritization Process" criterion; Draft – October 8, 2008; Final – November 12, 2008.
- Digital project/program form; Draft – November 12, 2008; Final – December 10, 2008.
- Help File; Draft – November 12, 2008; Final – December 10, 2008.
- Prioritized project/program list; Draft – February 11, 2009; Final – March 11, 2009.

Not-to-Exceed Budget: \$44,830

Funding Sources:

USACE: \$9,441

SCWA: \$3,260

RWA Prop. 50 Planning Grant: \$32,129

TASK 5: Planning Sessions with Agencies

Subtask 5.1 – Planning Sessions with Individual Agencies:

The purpose of this subtask is to conduct individual planning sessions with each of the ARB IRWMP Participants (as many as 22). These meetings are intended to provide the Participants with the opportunity to provide feedback on the ARB IRWMP Implementation and update process, discuss project/program opportunities, and share information regarding other activities (i.e., preparation for climate change, water conservation, etc.).

Subtask 5.2 – Report Findings to Planning Committee:

This subtask will summarize the findings of Subtask 5.1 in a report. Findings will be reported without assigning names or agencies in order to maintain anonymity.

Deliverable(s):

- Prepare Planning Session briefing material and attend as many as 22 Planning Sessions.
- Draft Findings Report (1 electronic copy; 25 hard copies), Final Report (1 electronic copy; 25 hard copies).

Not-to-Exceed Budget: \$53,209

Funding Sources:

USACE: \$31,355

SCWA: \$21,854

RWA Prop. 50 Planning Grant: \$0

Schedule:

- Conduct Planning Sessions – October 8, 2008.
- Findings Report, Draft – October 8, 2008; Final – November 12, 2008.

TASK 6: Update of the ARB IRWMP

Subtask 6.1 – Address Known Revisions to ARB IRWMP:

This subtask addresses those revisions to the ARB IRWMP that are known to be necessary and not dependent on the release of the Prop. 84 Guidelines. These revisions include:

- Inclusion of Central and South areas of ARB region – When DWR asked that the RWA and FRWA IRMWP efforts merge together, limited time prevented the Central and South Basin activities be thoroughly defined in the ARB IRWMP.
- Updating of IRWMP maps to reflect new boundary – In 2007, during preparation of its Prop. 50 Implementation Grant Application (Round 2), the Cosumnes, American, Bear, and Yuba Rivers (CABY) IRWM Planning Group requested that the ARB IRWMP revise its planning boundary to exclude the Upper American River Watershed to avoid overlap. The ARB IRWMP Management Committee agreed to make the revision and notified DWR of the change, but the document was not updated accordingly.
- Further define Stakeholder Involvement Procedure – The ARB IRWMP Stakeholder Involvement Process has grown since adoption of the document.
- Addressing DWR reviewer's comments from Prop 50 Implementation Grant Application – While the ARB IRMWP received 27 out of the possible 30 points available from DWR reviewers, a number of comments were provided on how to improve the document and better meet DWR's IRWMP Guidelines.
- Incorporation of SGA's Water Accounting Framework (Framework) – Framework development did not begin until after the ARB IRWMP was adopted. Activities associated with the Framework, as of October 2008, need to be captured in the document.

Subtask 6.2 – Incorporate Proposition 84 Requirements:

This subtask includes making revisions to the ARB IRWMP based on the proposed new requirements of the Prop. 84 Guidelines that were presented in May 2008. While there is uncertainty as to when the

actual Prop. 84 Guidelines will be released, Prop. 84 legislation has established certain requirements. Those requirements include:

- Incorporation of SAFCA planning documentation
- Development of more quantifiable objectives
- Memorialize steps already taken to address Climate Change
- Inclusion of Disadvantaged Communities
- Compliance with AB 1420 (Water Conservation)
- Demonstration that IRWMP meets California Water Plan Objectives

Meeting the requirements of the actual Prop. 84 Guidelines will likely require additional work, building on what is developed in this task.

Subtask 6.3 – Inclusion of the Information from Tasks 1 – 5:

The purpose of this subtask is to input the information gathered from Tasks 1 – 5 into the ARB IRWMP.

Subtask 6.4 – Finalization of 2008/09 ARB IRWMP:

This subtask includes preparing the ARB IRWMP for printing and printing as many as 30 copies of the ARB IRWMP.

Deliverable(s):

- Modify ARB IRWMP to address known revisions – Draft and Final (1 electronic copy).
- Incorporate Prop. 84 Requirements – Draft and Final (1 electronic copy)
- Incorporation of information from Tasks 1 – 5 into the ARB IRWMP – Draft and Final (1 electronic copy)
- Final ARB IRWMP (1 electronic copy; 30 hard copies)

Schedule:

- Known revisions; Draft – November 12, 2008; Final – December 10, 2008.
- Incorporate Prop. 84 Requirements; Draft – January 14, 2009; Final February 11, 2009
- Incorporation of information from Tasks 1 – 5 into the ARB IRWMP; Draft – February 11, 2009; Final – March 11, 2009
- Finalization of ARB IRWMP; Draft – April 15, 2009; Final – May 13, 2009

Not-to-Exceed Budget: \$194,532

Funding Sources:

USACE: \$23,028

SCWA: \$68,494

RWA Prop. 50 Planning Grant: \$103,010

D. OVERALL SCHEDULE

Table 1 provides an overall schedule for the update to the 2008/09 ARB IRWMP. The schedule illustrates how tasks are interconnected and identifies periods of review between each draft and final deliverables.

E. TOTAL COST ESTIMATE

The total cost of the update to the 2008/09 ARB IRWMP is provided below, along with a breakdown of funding sources. A more detailed breakdown of the costs is provided in **Table 2**.

Not-to-Exceed Budget: \$355,096

Funding Sources:

USACE: \$126,349

SCWA: \$93,608

RWA Prop. 50 Planning Grant: \$135,139

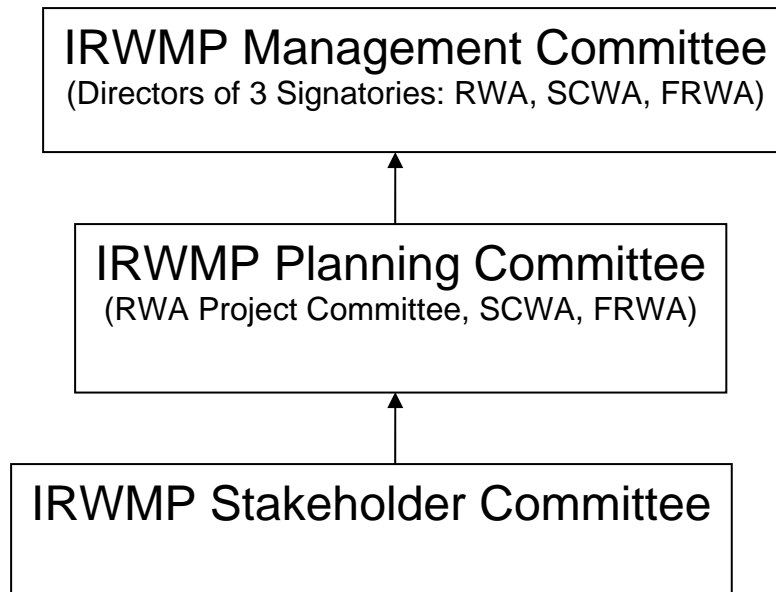
**Table 1
Schedule for the 2008/09 Update to the ARB IRWMP**

ID	Task Name	Start	Finish	Predecessors	September		October			November			December			January			February			March			April			May								
					8/31	9/7	9/14	9/21	9/28	10/5	0/1	0/1	0/2	11/2	11/9	1/1	1/2	1/3	12/7	2/1	2/2	2/2	1/4	1/11	1/18	1/25	2/1	2/8	2/15	2/22	3/1	3/8	3/15	3/22	3/29	4/5
1	TASK 1: ARB IRWMP Meetings	Wed 9/10/08	Wed 5/13/09		[Task Summary Bar]																															
2	Planning Committee Meetings	Wed 9/10/08	Wed 5/13/09		[Task Summary Bar]																															
12	TASK 2: Partnerships Memo	Mon 9/1/08	Wed 12/10/08		[Task Summary Bar]																															
13	Potential Partnerships Memo - Draft	Mon 9/1/08	Wed 9/10/08		[Task Summary Bar]																															
14	Draft Potential Partnerships Memo Review Period	Thu 9/11/08	Wed 9/24/08	13	[Task Summary Bar]																															
15	Potential Partnerships Memo - Final	Wed 10/8/08	Wed 10/8/08	14	[Task Summary Bar]																															
16	Partnership Strategy Memo - Draft	Thu 10/9/08	Wed 11/12/08	15	[Task Summary Bar]																															
17	Partnership Strategy Memo Review Period	Thu 11/13/08	Wed 11/26/08	16	[Task Summary Bar]																															
18	Partnership Strategy Memo - Final	Wed 12/10/08	Wed 12/10/08	17	[Task Summary Bar]																															
19	TASK 3: Policy Development	Mon 9/1/08	Wed 11/12/08		[Task Summary Bar]																															
20	Policy for Project/Program Inclusion - Draft	Mon 9/1/08	Wed 10/8/08		[Task Summary Bar]																															
21	Policy for Project/Program Inclusion Review Period	Thu 10/9/08	Wed 10/22/08	20	[Task Summary Bar]																															
22	Policy for Project/Program Inclusion - Final	Wed 11/12/08	Wed 11/12/08	21	[Task Summary Bar]																															
23	Policy for IRWMP Updates - Draft	Mon 9/1/08	Wed 10/8/08		[Task Summary Bar]																															
24	Policy for IRWMP Updates Review Period	Thu 10/9/08	Wed 10/22/08	23	[Task Summary Bar]																															
25	Policy for IRWMP Updates - Final	Wed 11/12/08	Wed 11/12/08	24	[Task Summary Bar]																															
26	TASK 4: Revisions to ARB IRWMP Projects/Programs Database	Mon 9/1/08	Wed 3/11/09		[Task Summary Bar]																															
27	Revised "Prioritization Process" criterion - Draft	Mon 9/1/08	Wed 10/8/08		[Task Summary Bar]																															
28	Revised "Prioritization Process" criterion Review Period	Thu 10/9/08	Wed 10/22/08	27	[Task Summary Bar]																															
29	Revised "Prioritization Process" criterion - Final	Wed 11/12/08	Wed 11/12/08	28	[Task Summary Bar]																															
30	Digital project/program form - Draft	Thu 10/9/08	Wed 11/12/08	27	[Task Summary Bar]																															
31	Digital project/program form Review Period	Thu 11/13/08	Wed 11/26/08	30	[Task Summary Bar]																															
32	Digital project/program form - Final	Wed 12/10/08	Wed 12/10/08	31	[Task Summary Bar]																															
33	Help File - Draft	Thu 10/9/08	Wed 11/12/08		[Task Summary Bar]																															
34	Help File Review Period	Thu 11/13/08	Wed 11/26/08	33	[Task Summary Bar]																															
35	Help File - Final	Wed 12/10/08	Wed 12/10/08	34	[Task Summary Bar]																															
36	Prioritized project/program list - Draft	Thu 12/11/08	Wed 2/11/09	32	[Task Summary Bar]																															
37	Prioritized project/program list Review Period	Thu 2/12/09	Wed 2/25/09	36	[Task Summary Bar]																															
38	Prioritized project/program list - Final	Wed 3/11/09	Wed 3/11/09	37	[Task Summary Bar]																															
39	TASK 5: Planning Sessions with Agencies	Mon 9/1/08	Wed 11/12/08		[Task Summary Bar]																															
40	Planning Sessions with Individual Agencies	Mon 9/1/08	Wed 10/8/08		[Task Summary Bar]																															
41	Findings Report to Planning Committee - Draft	Mon 9/1/08	Wed 10/8/08	40FF	[Task Summary Bar]																															
42	Findings Report Review Period	Thu 10/9/08	Wed 10/22/08	41	[Task Summary Bar]																															
43	Findings Report - Final	Wed 11/12/08	Wed 11/12/08	42	[Task Summary Bar]																															
44	TASK 6: 2008 Update of the IRWMP	Mon 9/1/08	Wed 5/13/09		[Task Summary Bar]																															
45	Known Revisions to ARB IRWMP - Draft	Mon 9/1/08	Wed 11/12/08		[Task Summary Bar]																															
46	Known Revisions to ARB IRWMP Review Period	Thu 11/13/08	Wed 11/26/08	45	[Task Summary Bar]																															
47	Known Revisions to ARB IRWMP - Final	Thu 11/27/08	Wed 12/24/08	46	[Task Summary Bar]																															
48	Prop. 84 Requirements - Draft	Mon 9/1/08	Wed 1/14/09		[Task Summary Bar]																															
49	Prop. 84 Requirements Review Period	Thu 1/15/09	Wed 1/28/09	48	[Task Summary Bar]																															
50	Prop. 84 Requirements - Final	Wed 2/11/09	Wed 2/11/09	49	[Task Summary Bar]																															
51	Inclusion of information from Tasks 1 - 5 - Draft	Thu 12/11/08	Wed 2/11/09	18,25,43	[Task Summary Bar]																															
52	Inclusion of information from Tasks 1 - 5 Review Period	Thu 2/12/09	Wed 2/25/09	51	[Task Summary Bar]																															
53	Inclusion of information from Tasks 1 - 5 - Final	Wed 3/11/09	Wed 3/11/09	38FF,52	[Task Summary Bar]																															
54	Draft 2008/09 ARB IRWMP	Thu 3/12/09	Wed 4/15/09	53	[Task Summary Bar]																															
55	Draft 2008/09 ARB IRWMP Review Period	Thu 4/16/09	Wed 4/29/09	54	[Task Summary Bar]																															
56	Final 2008/09 ARB IRWMP	Wed 5/13/09	Wed 5/13/09	55	[Task Summary Bar]																															

**TABLE 2
COST ESTIMATE FOR 2008/09 UPDATE TO THE ARB IRWMP**

TASK DESCRIPTION	Principal I	Senior Professional	Professional	Designer	Senior Administrator	Total Hours	Labor Cost	Other Direct Costs	Total Cost	Dispersement of Funds				Remaining Costs
										Existing USACE Contract	SCWA Contract	Prop. 50 Planning Grant	Total Existing Funds	
TASK 1: ARB IRWMP Meetings														
12 Meetings	42	72	42		6	162		\$2,901	\$27,351	\$27,351			\$27,351	\$0
Subtotal	\$8,190	\$10,440	\$5,250	\$0	\$570		\$24,450	\$2,901.00	\$27,351	\$27,351	\$0	\$0	\$27,351	\$0
TASK 2: Partnerships Memo Development														
2.1 Develop Potential Partnerships Memo	4	24	12		4	44		\$1,044	\$7,184	\$7,184			\$7,184	\$0
2.2 Develop Partnership Strategy Memo	12	48	36		4	100		\$1,632	\$15,812	\$15,812			\$15,812	\$0
Subtotal	\$3,120	\$10,440	\$6,000	\$0	\$760		\$20,320	\$2,676.00	\$22,996	\$22,996	\$0	\$0	\$22,996	\$0
TASK 3: Policy Development														
3.1 Develop Policy for Project/Program Inclusion	2	16	8		2	28		\$794	\$4,694	\$4,694			\$4,694	\$0
3.2 Develop Policy for IRWMP Updates	4	16	24		4	48		\$1,004	\$7,484	\$7,484			\$7,484	\$0
Subtotal	\$1,170	\$4,640	\$4,000	\$0	\$570		\$10,380	\$1,798.00	\$12,178	\$12,178	\$0	\$0	\$12,178	\$0
TASK 4: Revisions to ARB IRWMP Projects/Programs Database														
4.1 Update Projects/Programs	0	30	76	0	0	106		\$1,813	\$15,663	\$0	\$3,260	\$12,403	\$15,663	\$0
4.2 Evaluation of Projects/Programs	12	80	100		2	194		\$2,537	\$29,167	\$9,441		\$19,726	\$29,167	\$0
Subtotal	\$2,340	\$15,950	\$22,000	\$0	\$190		\$40,480	\$4,350.00	\$44,830	\$9,441	\$3,260	\$32,129	\$44,830	\$0
TASK 5: Planning Sessions with Agencies														
5.1 Planning Sessions with Individual Agencies (22)		220			11	231		\$4,627	\$37,572	\$18,888	\$18,684		\$37,572	\$0
5.2 Report Findings to Planning Committee	4	42	52	8		106		\$1,467	\$15,637	\$12,467	\$3,170		\$15,637	\$0
Subtotal	\$780	\$37,990	\$6,500	\$800	\$1,045		\$47,115	\$6,094.00	\$53,209	\$31,355	\$21,854	\$0	\$53,209	\$0
TASK 6: Update of the IRWMP														
6.1 Address Known Revisions to ARB IRWMP	30	118	173	24	18	363		\$5,311	\$54,006	\$20,478	\$21,083	\$12,445	\$54,006	\$0
6.2 Incorporate Prop. 84 Requirements	48	200	202	12	10	472		\$5,673	\$71,433	\$2,550	\$19,275	\$49,608	\$71,433	\$0
6.3 Inclusion of the information from Tasks 1 - 5	32	110	56		8	206		\$2,663	\$32,613		\$16,574	\$16,039	\$32,613	\$0
6.4 Finalization of 2008/09 ARB IRWMP	24	80	40		16	160		\$13,680	\$36,480		\$11,562	\$24,918	\$36,480	\$0
Subtotal	\$26,130	\$73,660	\$58,875	\$3,600	\$4,940		\$167,205	\$27,327.00	\$194,532	\$23,028	\$68,494	\$103,010	\$194,532	\$0
TOTALS:	214	1,056	821	44	85	2,220	\$309,950	\$45,146	\$355,096	\$126,349	\$93,608	\$135,139	\$355,096	\$0

Attachment A: ARB IRWMP Governance Structure



IRWMP Management Committee

- Made up of directors of 3 signatory agencies (RWA, FRWA, and SCWA).
- Sets policy and controls funding of IRWMP implementation and updates.
- Will be able to apply/contract for grants, such as RWA being the grantee for Prop. 50.
- Meets quarterly or as needed.

IRWMP Planning Committee

- Made up of RWA IRWMP Project Committee, SCWA, and FRWA, i.e. the “paying” participants of the IRWMP.
- Provides recommendations and input to IRWMP Management Committee.
- Forum for providing project information and other input to the IRWMP implementation and updates.
- Meets monthly or as needed.

IRWMP Stakeholder Committee

- Forum for “non-paying” stakeholders to learn about the IRWMP, provide their project information, and other input to the IRWMP implementation and updates.
- Stakeholder may include environmental interests, agricultural interests, planning groups, local government interests, business interests, neighboring IRWMPs, and others.
- Semiannual plenary meeting or with individual stakeholders as needed.
- Announced through various forums such as RWA meetings, WFSE plenary meetings, SCGA meetings, SGA meetings, websites, news releases, etc.