

Regional Water Authority
INTEGRATED REGIONAL WATER MANAGEMENT PLANNING
PROGRAM AGENDA
March 11, 2009
1:00 pm
Regional Water Authority
5620 Birdcage Street, Suite 110
Citrus Heights, CA

1. INTRODUCTIONS/AGENDA REVIEW

In attendance: Brett Wyckoff, DWR; Jim Peifer, City of Sacramento; Jose Ramirez, SRCSD; Tom Gray, FOWD; Ed Formosa, SSWD; Warren Jung, SSWD; John Wingerter, OVWC; Sharon Wilcox, OVWC; Bob Churchill, CHWD; Ed Kriz, City of Roseville; Brian Martin, PCWA; Darrell Eck, SCWA; Jafar Faghih, MWH; Keith Wallace, MWH; Paul Schubert, GSWC; Walt Sadler, City of Folsom; Spencer Short, City of Lincoln; Frank Bradham, consultant to Lincoln; John Woodling, RWA; Rob Swartz, RWA.

2. PROJECT BUDGET REPORT

At the time of the meeting, staff was unable to get an updated accounting report. Staff committed to providing a budget updates in the meeting notes. Subsequent to the meeting, the budget summary was prepared as shown in **Attachment 1**. From project inception in early 2004, the project has \$744,426.23 in credits and \$676,436.63 in expenses leaving a balance of \$67,989.60. Project participants requested that staff provide a proposed FY10 budget estimate and provide that to the project committee as soon as possible, because many of the participants are currently in the FY10 budget planning process.

3. PROP 50 PLANNING GRANT UPDATE

Staff reported that while the state budget impasse has been resolved, there is still no word as to when the existing Prop 50 planning grant funding will be available. Because it could take until late 2009, staff is working with DWR to extend the current grant agreement beyond the current deadline of June 1, 2009.

4. ARB IRWMP UPDATE STATUS

- **Governance Structure**

Action: Recommend Approval of ARB IRWMP Governance Structure.

The committee reviewed the draft governance structure (**Attachment 2**). The committee recommended revising on role of the Advisory Committee from “Approves project selection process...” to “Provides input to project selection process...” Additionally, the committee requested that staff add more detail on how the committees interact with each other, and how the

committee's are supported (e.g., RWA staff). The committee voted to recommend approval of the governance structure with above recommended edits to the full RWA Board.

5. PROP 84 UPDATE

- **Region Acceptance Process**

Staff reported that DWR released its final Region Acceptance Process (RAP) guidelines on March 10, 2009. Applications by regional planning groups desiring to have their regions accepted by DWR are due by April 29, 2009. In order to be eligible for Prop 84 IRWMP funding, regions must be approved through this process. Staff will develop a task order with MWH for application development support. Staff will work with MWH to complete the application. Staff will bring a draft of the application for review at the April IRWMP meeting.

6. OTHER ITEMS

No other items were discussed.

7. ACTION ITEMS/NEXT MEETING

NOTE: One-time meeting date and location change. Because spring break for many area schools occurs the week of April 6, the committee recommended rescheduling the next meeting to **Wednesday, April 15, beginning at 1 pm. The meeting will be held at Sacramento Suburban Water District (3701 Marconi Ave, Sacramento).**

- Staff to prepare updated project budget summary for meeting notes.
- Staff to prepare a proposed FY10 budget and release to the project management committee.
- Staff to develop task order with MWH and work with MWH to complete RAP application.
- Staff to redistribute IRWMP project input form to committee via e-mail.
- Staff to distribute revised governance structure to committee when completed.

Attachment 1

Integrated Regional Water Management Planning Program Budget
as of February 28, 2009

Credits

A	ARBCA Phase II Rebate	\$ 11,758.32
B	Phase 1 Assessments	\$ 151,500.00
C	Phase 2 Assessments	\$ 111,000.00
D	P50 Planning Grant Application Assessment	\$ 57,000.00
E	FY07 Assessment	\$ 172,499.99
F	P50 Planning Grant Reimbursement from DWR	\$ 240,667.92
		<u>\$ 744,426.23</u>

Debits

G	RWA Staff	\$ 62,290.00
H	Legal Staff	\$ 13,803.29
I	Audits	\$ 1,878.00
J	Other Direct Costs	\$ 623.32
K	Direct Consulting Expenses	\$ 1,467.00
L	P50 Planning Grant Application Expenses	\$ 50,191.25
M	P50 Planning Grant Implementation Expenses	\$ 306,183.77
N	USACE Cost Share	\$ 240,000.00
		<u>\$ 676,436.63</u>

Current Balance (cash in project) \$ 67,989.60

Attachment 2
Proposed IRWMP Governance Structure

American River Basin IRWM Plan - Proposed Governance

Draft – February 9, 2009

Regional Water Authority (RWA)

Purpose: Regional Water Management Group with the authority to develop and adopt the IRWM plan and submit grant applications. The RWA is the public body accountable for all aspects of IRWM plan governance.

Roles:

RWA Board

- Responsible for adoption and IRWM Plan implementation
- Serve as applicant, signatory, and fiscal agent on IRWM grant proposals or other funding opportunities consistent with a regional approach.

RWA Staff

- Tracks progress of implementation of projects in IRWM Plan
- Communicates status of IRWM Plan implementation
- Monitors funding opportunities
- Updates project database
- Communicates funding opportunity information to project proponents
- Facilitates the meetings for the IRWMP Management Committee, IRWMP Advisory Committee, the IRWM Planning Forum, the IRWM Stakeholder Forum, and meetings with project proponents and participants.
- Coordinates with neighboring IRWM groups

Composition:

- Regional Water Authority, consisting of representatives from 19 water purveyors, most of which have publicly elected boards of directors. Includes associate members representing public agencies providing wastewater and electric service. As a public agency, all RWA actions are taken in publicly noticed meetings of the governing board.

Meeting Frequency:

- RWA holds regularly scheduled public meetings the second Thursday of alternating months. The nine-member RWA Executive Committee meets publicly the fourth Wednesday of every month.

IRWM Management Committee

Purpose: Management of the ARB IRWM Program. The management committee is charged with overseeing the logistics of development and implementation of the plan and regional grant proposals.

Roles:

- Oversees all aspects of development of the IRWM Plan.
- Administers funding for development and maintenance of the IRWM Plan.
- Recommends adoption of IRWM Plan and future revisions to RWA board.
- Directs updates of the IRWM Plan
- Evaluates funding opportunities for regional proposals
- Considers recommendations of Advisory Committee in developing a suite of projects for a grant proposal.
- Directs grant application preparation.
- Administers funding for development of the grant application

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Composition:

Currently made up of RWA IRWM Committee members (program participants) and Sacramento County (represented by Sacramento County Water Agency). Additional members may be added.

Meeting Frequency:

- Monthly or as needed.

IRWM Advisory Committee

Purpose: Multidisciplinary and multi-stakeholder committee that serves as an advisor in development of the plan and regional grant proposals. The advisory committee is charged with being an objective evaluator of the IRWM plan and proposed projects.

Roles:

- Provides input to Planning Forum
- Recommends IRWM objectives
- Reviews IRWMP
- Ensures input from broad stakeholder base to development of the IRWM Plan and grant proposals.
- Identifies project linkages and opportunities for integration.
- Approves project selection process in response to specific regional funding opportunity criteria.
- Applies project selection process to evaluate projects for inclusion in specific regional funding proposals.
- Provides project selection process results to IRWMP Management Committee and RWA Board.

Composition:

- Includes
 - RWA Executive Director
 - Water Forum Executive Director
 - Representative of Placer County to represent the public in the area covered by the plan
 - Representative of Sacramento County to represent the public in the area covered by the plan
 - Representative of El Dorado County to represent the public in the area covered by the plan

Meeting Frequency:

- Quarterly or as needed

IRWM Planning Forum

Purpose: a forum for project proponents to work collaboratively with others to develop, document, improve and better integrate the projects that will become part of the IRWM plan.

Roles:

- Provides input to the IRWM Plan development
- Provides for collaboration opportunities among project proponents
- Provides an opportunity to develop integrated projects
- Provides a technical forum for data sharing
- Ensures that project proponents develop appropriate project information.

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Composition:

- Primarily a working meeting for project proponents and participants, but open to the public

Meeting Frequency:

- Twice annually or as needed

IRWMP Stakeholder Forum

Purpose: To outreach to all parties that are interested in the IRWM Plan. A forum to update the public on IRWM plan content and status and to identify new project proponents or partners.

Roles:

- Involves community in the development of the IRWM Plan
- Forum for sharing information on emerging funding opportunities
- Helps to ensure public support for the IRWM Plan
- Recruits additional project proponents to the planning forum

Meeting Frequency:

- At least annually and at key milestones in the IRWM Plan.

Composition:

- Primarily a forum to inform the public about the plan. Open to all interested parties, such as:
 - Members of the public at large
 - Neighboring IRWMP representatives
 - Environmental and watershed groups
 - Local governments
 - Business interests
 - Agricultural interests
 - Tribal interests
 - Flood Control Agencies
 - Wastewater Operators
 - Academics (CSUS, UC Davis)
 - Community Groups
 - Environmental Justice Groups

Project Proponents

Definition:

An IRWM Plan participant or other interested party that introduces projects for consideration of inclusion into the IRWM Plan.

Roles:

- Develop water-related projects through individual planning processes
- Develop water-related projects through participation in the IRWMP Stakeholder and Planning Forums.
- Provide project information for inclusion in IRWM Plan.

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- Provide project information in response to selection process for specific integrated regional grant opportunities.
- Implement projects in accordance with agreement with RWA specific to any criteria related to a given funding source.
- Open to any group with authority to participate in an IRWM Plan and to implement a water resources management related project.

Meeting Frequency:

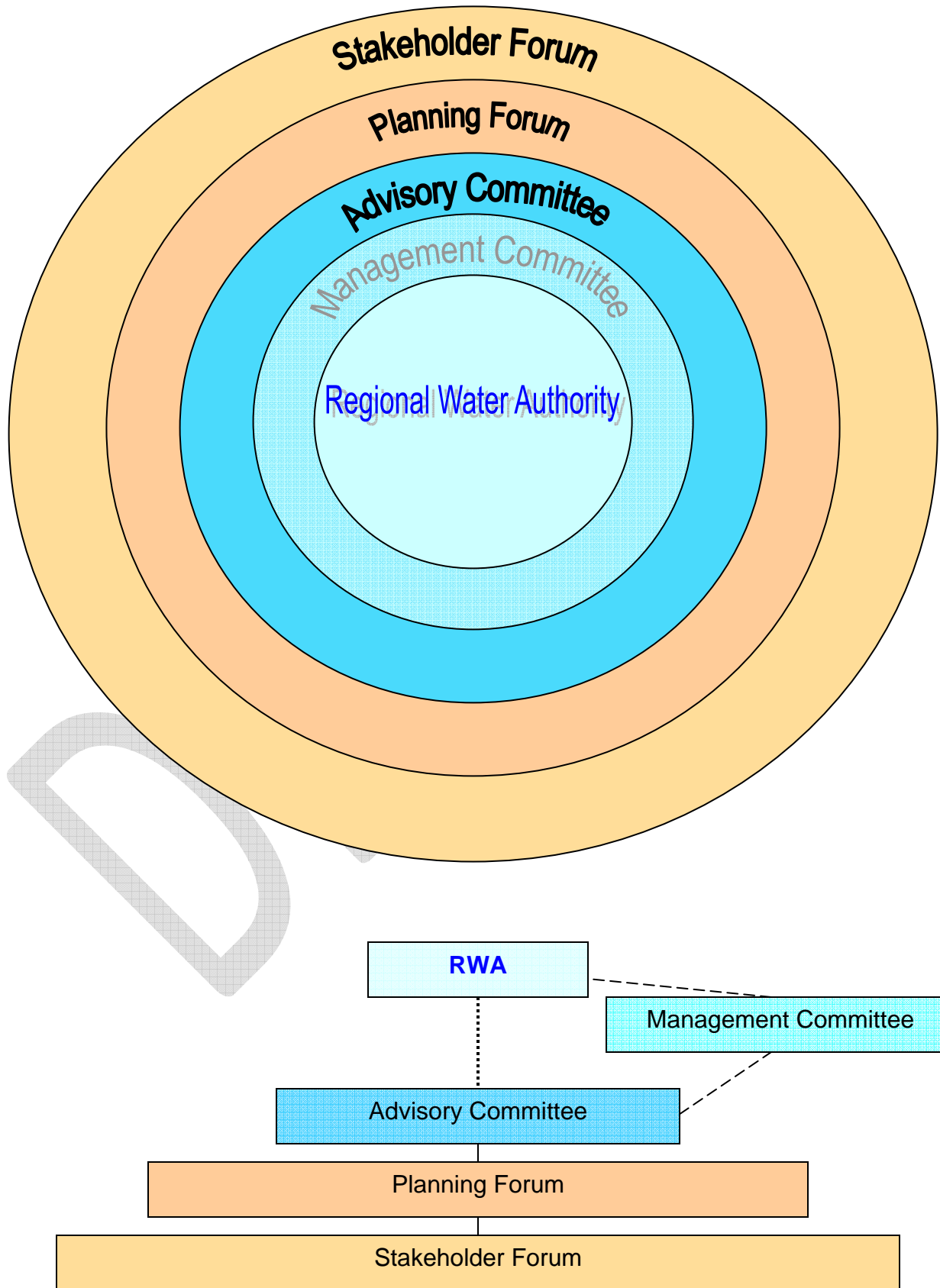
Meets with staff and consultants whenever necessary.

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Figure 1: ARB IRWM Governance Structure



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Figure 2 - Regional Project Selection Process

