

Guide to the ARB IRWMP Project/Program Information Form

As part of the update to the American River Basin Integrated Regional Water Management Plan (ARB IRWMP), the ARB IRWMP Management Committee (Committee) is seeking current and/or proposed water related projects and/or programs within the American River Basin to be included in the document. The Committee asks that all interested agencies or organizations fill out an “ARB IRWMP Project/Program Information Form” (Form) for each project/program, in order to accurately characterize the project/program in the ARB IRMWP. This information will be transferred to the ARB IRWMP Project/Program Database in order to be accessed by the ARB IRWMP on an as needed basis.

This guide is intended to provide assistance in the completion of the Form. The Form can be completed electronically, but in order to do so, you must have Adobe Reader. If you do not have Adobe Reader, you can download it to your computer by using this website, <http://www.adobe.com/products/acrobat/readstep2.html>.

For any additional questions regarding the Form or the ARB IRMWP, please contact Rob Swartz at the Regional Water Authority (RWA) – (916) 967-7692 or rswartz@rwah2o.org.

The following is a summary of what information is needed for each field within the Form:

Field Name	Information Needed
Project/Program Name	Name of the project or program
Agency/Organization	Name of the primary implementing agency or organization
Contact Person	Day to day contact person for the project/program
Title	Job title of contact person
Phone Number	Phone number of contact person
E-Mail Address	E-mail address of contact person
Partners	Name of agency(ies)/organization(s) that is/are assisting with the project/program implementation
Project Location	Address (or nearest intersection and city)
Project/Program Description	Summary of the features of the project/program
Primary IRWMP Objective	Select from drop down menu the IRWMP Objective that best applies to the project/program
Today’s Date	Date that completed form is submitted to RWA.

Timeline for Project/Program Operation

Field Name	Information Needed
Project Phase	Select from drop down menu whether the project/program is in the planning, design, or construction/implementation
Existing (project operations/program underway / plan already in place)	Check the box if the project/program is currently operational
When did your Project become operational?	If applicable, enter the date the project/program became operational
Current (project operational/program underway/plan in place within one year)	Check the box if the project/program is expected to be operational within one year of Today’s Date

When will your project/program become operational?	If applicable, enter the date the project/program is expected to become operational
Near-Future (project operational / program underway / plan in place within two years)	Check the box if the project/program is expected to be operational within two year of Today's Date
When did/will planning begin on your project / program?	Enter the date planning on the project/program began or is expected to begin
Far-Future (operational / program underway / plan in place beyond two years)	Check the box if the project/program is expected to be operational beyond two year of Today's Date
Has this project completed CEQA?	Select "yes" if the project/program has completed CEQA or "no" if it has not
Design Phase (Percent Complete) (if applicable)	If applicable, enter the percent complete of the design phase of the project

Impacts and Benefits

Field Name	Information Needed
If your project has a water supply component, what is the estimated annual yield (AF/Year)?	If applicable, enter the annual water yield of the project/program in AF/Year
Explain why this project/program is needed and to what level this project / program is addressing those needs:	Summarize why the project/program is needed and how the project/program meets those needs
Explain what you believe are the primary benefits (quantifiable) of this project/program?	Primary benefits are the intended benefits of a project/program. Describe, and if possible, quantify the intended primary benefits of the project/program
Are there any planned or potential secondary benefits of this project/program? If yes, explain:	Secondary benefits are those benefits that may occur as a result of obtaining the primary benefits. If applicable, check "yes" and describe what those secondary benefits will/might be.
How does this project interact with your current facilities and/or neighboring agency facilities?	Describe how this project will integrate into your existing infrastructure and if applicable your neighbor's infrastructure
Are there any opportunities for additional integration with other facilities?	If applicable, describe the potential for this project to interconnect with adjacent infrastructure or other proposed projects/programs

Local Planning Documents

Field Name	Information Needed
Are there local planning documents that support your project/program? If so, what are they?	If applicable, list the planning documents that reference the project/program (i.e. Water Supply Master Plan, Ecosystem Restoration Plan, etc.)

Stakeholder Involvement and Coordination

Field Name	Information Needed
What steps have you taken to involve stakeholders for your project to date? What steps will you take in the future?	If applicable, describe how those agencies and/or organizations that may be impacted by this project/program have been incorporated into the planning process and how will they been involved with future activities

Project / Program Funding

Field Name	Information Needed
What is/was the Total Estimated Cost (TEC) of your project / program?	Estimated cost to plan, design, construct/implement project/program
How much of the TEC is/was funded through local dollars?	Total dollars that the implementing agency/organization <u>and</u> local partners (non-state) will contribute to the project/program
How much of the TEC is/was funded through existing grants?	Total grant dollars that have been contributed to the project/program
How much of the TEC is unfunded?	Total dollars remaining after local and/or grant share
What are/were the potential funding sources for your project/program? (Check all that apply.)	Check each local funding source that is/are applicable. If none are applicable check “other” and list the source(s).

Project / Program Monitoring Components

Field Name	Information Needed
Will your project / program include any of the following monitoring components? (Check all that apply.)	If applicable, check the box of each component that the project/program intends to monitor

The following three priority sections will be used for an initial ranking of each project.
(Check all that apply)

Field Name	Information Needed
ARB Regional Priorities	ARB Regional Priorities are components of a project/program that are valued by the ARB IRWMP Management Committee
Statewide Priorities	Statewide priorities are components of a project/program that are valued by the State of California
IRWM Project/Program Preferences Priorities	IRWM Project/Program Preferences Priorities are components of a project/program that are valued by the California Department of Water Resources